









**6.2 Have you travelled outside your country of residence, excluding to the UK, in the last 10 years?**

Yes  No  If 'Yes' please provide details of these trips

Put a cross (x) in the relevant box

Date	Destination	Purpose	Duration

**6.3 Have you ever been refused a visa for any country, including the UK?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide full details

Date	Country	Reason	Reference number (for UK)

**6.4 Have you been granted any UK visas in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Purpose	Duration	Reference number

**6.5 Have you been refused entry on arrival to the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason	Reference number

**6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Reason	Reference number (for UK)

**6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

**6.8 Do you have a UK National Insurance number?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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**6.9 Do you have any criminal convictions in any country (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence	Sentence

**6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence











Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- The appropriate fee
- If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

#### Personal Details section

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Student

- Evidence that you have been unconditionally accepted or enrolled on a course of study in the UK i.e. a letter from the school or university
- Evidence of any previous study or qualifications gained in the UK
- Evidence of any English language ability or qualifications e.g. IELTS, TOEFL, PTE Academic
- Evidence of the cost of your course fees
- Evidence of all other costs relating to your studies in the UK, e.g. flights, accommodation, food, exam fees, books etc
- Evidence of any money paid out towards the cost of your studies, e.g. deposit towards your course fees, flights, accommodation
- Evidence of any funds set aside by your financial sponsors specifically to pay for your studies
- Evidence of your financial sponsor's occupation, income and any savings or assets they have

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

#### Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

### 8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card.

### 8.2 Are you travelling with anyone?

Answer Yes/No. Please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

### 8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one.

### Your studies

### 8.4 Have you been enrolled or unconditionally accepted on a course of study in the UK?

Answer Yes/No. Please provide documentary evidence to support this i.e. a letter from the school or university.

### 8.5 Name of the course you will study?

Please state the subject and course you will study.

### 8.6 What do you expect to gain from the course (e.g. what qualification or certificate will you get?)

Please provide details as requested.

### 8.7 When does the course begin?

In the DD/MM/YYYY format.

### 8.8 When does the course end?

In the DD/MM/YYYY format.

### 8.9 Name and full address of the institution

Include the name, full address and postal code of the institution you intend to study at.

### 8.10 Email address of institution where you will study

Please provide the email address/website of the institution you will study at in the UK.

### 8.11 What do you hope to do when you have finished all your studies and your visit to the UK?

Please provide details as requested.

### 8.12 Have you studied in the UK before?

Answer Yes/No. If yes, provide details of where you have studied in the UK before. Include the name of the institution, address, course studied, qualifications gained and dates you studied there.

### Financing your studies

### 8.13 Is your accommodation provided as part of your course?

Please provide either the name, full address and telephone number of the accommodation officer at the institution you intend to study at or the full address of where you will be staying.

### 8.14 What is the total cost of the course?

Please provide details of the costs of all of the following:

- **Travel to and from the UK**
- **Fees**
- **Accommodation** (if included in the fees please state this)
- **Living expenses** (if meals are included in the fees please specify what meals and then tell us what other expenses you will incur)

Please give details. Please state which currency e.g. US Dollars or UK Pounds Sterling.

### 8.15 Have any of these costs already been paid?

Answer Yes/No. Please state what amount you have paid and explain what it has been paid for.

### 8.16 Who will pay for your course fees?

Please tell us who will pay for your course fees. If you are paying the fees yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

### 8.17 Who will pay for your travel to the UK?

Please tell us who will pay for your travel to the UK. If you are paying for your travel yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

### 8.18 Who will pay for your expenses such as accommodation and food?

Please tell us who will pay for your expenses such as accommodation and food. If you are funding yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

### 8.19 Please provide details of your financial sponsor(s).

If you are funding yourself state 'Self funding' and go to Part 9. If you are being funded by a corporate sponsor/charity please supply a name and contact details for this sponsor. If you are funded by a private individual(s), e.g. your parents, please give the full name, date of birth, nationality, full address and contact telephone numbers.

### 8.20 Why are they funding your studies?

Please explain why they are paying for all or part of your studies.

### 8.21 Have they set aside specific money for your studies?

Please state how much money has been set aside for you and in which currency e.g. US Dollars or UK Pounds Sterling.

### 8.22 Is your financial sponsor in the UK?

Answer Yes/No. If your sponsor(s) are in the UK please give details of their permission to stay in the UK. Please provide supporting evidence of this by supplying a copy of their bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK.

### 8.23 What is your exact relationship to your financial sponsor?

Please provide details of your exact relationship to your sponsor, e.g. father/mother's sister/friend etc...

### 8.24 What is your financial sponsor's occupation or source of income?

Please provide details of where your sponsor's money comes from e.g. their job title, money received from investments.

### 8.25 What is your financial sponsor's monthly income after tax?

Please provide details of your sponsor's monthly salary after any money has been deducted e.g. tax, pension contributions.

### 8.26 Do they have any savings or other readily available money e.g. income from stocks and shares? Please provide details

This must be related to money that your financial sponsor has in his/her direct control and not from a business account for any company that they are involved with. Please state currency e.g. US Dollars or UK Pounds Sterling.

### 8.27 How much money will they give you?

Please state currency e.g. US Dollars or UK Pounds Sterling.

If you have more than one financial sponsor please provide full details of each. If you require more space please use Part 9 – Additional Information.

**8.28 What family does your financial sponsor have e.g. spouse, dependent children or other dependent relatives (parents, parent-in-law)?**

This is only dependent family members, that is anyone that lives in the same household or relies on your financial sponsor for support.

**8.29 How much of your financial sponsor's money is spent on his/her dependants?**

Please state how much money your financial sponsor pays out every month to support his/her dependants.

**8.30 Has your financial sponsor sponsored anyone else wishing to enter or remain in the UK (including visa applicants) in the last 5 years?**

Answer Yes/No. You should provide full details of these people including their names, dates of birth and details of the financial commitment your financial sponsor has made to them.

**8.31 Do they still sponsor these people?**

Answer Yes/No. If No, please enter date when the sponsorship ended.

**8.32 Do you have any friends or family in the UK?**

Answer Yes/No. If 'Yes', please provide the full name, nationality, address, telephone number, their permission to stay in the UK and explain how they are related to you e.g. "My mother's brother's son"

**Definition of a family member**

A "member of the applicant's family" is any of the following persons

- (a) the applicant's spouse, father, mother, son, daughter, grandfather, grandmother, grandson, granddaughter, brother, sister, uncle, aunt, nephew, niece or first cousin; (NB: "first cousin" means, in relation to a person, the son or daughter of his uncle or aunt);
- (b) the father, mother, brother or sister of the applicant's spouse;
- (c) the spouse of the applicant's son or daughter;
- (d) the applicant's stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- (e) a person with whom the applicant has lived as a member of an unmarried couple for at least two of the three years before the day on which his application for entry clearance was made.

In addition:

- Children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents; and,
- The Immigration Appeals (Family Visitor) Regulations 2003 pre-date The Civil Partnership Act (2004). Civil partners are considered "a member of the applicant's family" in the same way as a spouse for the purposes of the Family Visitor Regulations

**Reminder:**

**If the main purpose of your visit is to visit family then you should have completed VAF 1B**

**8.33 Do you intend to visit any of these family members?**

Answer Yes/No